

Create an account

If this is your first time submitting an abstract for the NAISA 2013 conference, please click “submit abstracts for the first time” link to create an account.

- The first step requires you enter your email address, your password and select a password recovery question.
- In the second step you will enter your first abstract information. Please note that your account will not be created until you submit your first abstract.

Submit abstract for individual paper

1. Select Presentation method: Paper
2. Select a Category: Individual paper
3. Leave “Panel Title” and “Panel Abstract” boxes blank
4. Enter paper title into “Title” dialog box
5. Enter author name and affiliation (University, college, organization, or Community Member). Check on + to add an author; click on – to delete an author.
6. Enter up to three keywords from list in the dialog box below the list.
7. Enter paper abstract in the bottom dialog box labeled “Abstract.”

Submit abstracts for panel

ONE SUBMITTER will need to submit multiple paper abstracts for a panel by using the “submit another abstract” function. The system links papers in a panel under the submitter’s name, so please, ONE person must submit all papers to be grouped together in one panel.

1. Select Presentation method: Paper
2. Select a Category: Full panel
3. Enter panel title into the dialog box “Panel Title”
4. Enter panel abstract into the dialog box “Panel Abstract”
5. Enter title for your first paper in the dialog box labeled “Title.”
6. Enter names and affiliations (University, college, organization, or Community Member) for ALL members of your panel. Check on + to add an author; click on – to delete an author. Your panel must have a Chair, please enter the Chair’s name and append **(C)** in the last name field. Please list participants in this order: Chair, Commentator (if you have one), authors in the order in which they will present their papers. The Chair may present a paper in the panel; a Commentator may not.

For example:

John Doe (C), University of Saskatchewan

If your panel has a commentator (recommended, but not required), please enter the commentators' name and append **(D)** in the last name field. For example:

John Doe (D), Seventh Generation Fund

7. Enter up to three keywords from list in the box below the list.
8. Enter abstract for your first paper in the bottom dialog box labeled "Abstract."
9. Click on Finish.
10. To enter the next paper, choose the Submit another Abstract function.
11. Select Presentation Method (Paper), Category (Full Panel), and then enter Panel Title. You do NOT need to re-enter the panel abstract or full list of participants. For your second (third, or further) paper, enter the panel title, the paper title, the author's name and affiliation, and the abstract into their respective dialog boxes (paper abstract into Abstract box).
12. For EACH paper in a panel, after the first paper, you will need to Submit another Abstract.

Submit abstracts for roundtable

1. Select Presentation method: Paper
2. Select a Category: Roundtable
3. Enter roundtable title into the dialog box "Panel Title"
4. Enter roundtable abstract into the dialog box "Panel Abstract"

Enter names and affiliations (University, college, organization, or Community Member) for ALL participants in your roundtable. Check on + to add a name; click on – to delete a name. Your roundtable must have a Chair, please enter the Chair's name and append **(C)** in the last name field. For example:

John Doe (C), University of Saskatchewan

5. Please list participants in this order: Chair, participants. The Chair moderates the discussion, and of course, may also participate in the discussion.

Submit abstracts for film screening

6. Select Presentation method: Paper
7. Select a Category: Film screening
8. Enter screening title into the dialog box "Panel Title"
9. Enter screening abstract into the dialog box "Panel Abstract"

Enter names and affiliations (University, college, organization, or Community Member) for ALL participants in your screening. Check on + to add a name; click on – to delete a name. Your screening must have a Chair, please enter the Chair’s name and append **(C)** in the last name field. For example:

John Doe (C), University of Saskatchewan

10. Please list participants in this order: Chair, participants (if any other than the Chair). The Chair moderates the discussion, and of course, may also participate in the discussion.

Submitting another Abstract or editing an Abstract

If you have already submitted an abstract for the NAISA 2013 conference, please click “add additional abstracts or edit your information” link to login with your email address and the password you selected. Once you have logged in you will have the following options:

- Edit your contact information
- Submit another Abstract
- Edit/delete an Abstract
- Change your password